Open Board Meeting Minutes

September 24, 2026 – 1:00 p.m.

Police Service Boardroom

(Virtual Option Provided Upon Request – Public Portion of this meeting is recorded)

1. Call to Order

The meeting was called to order by Chair Kenny at 1:03 p.m.

2. Roll Call

Members –	N. Kenny A. Williams M. Shoemaker M. Bruni J. Greco	**Staff –**	Chief Duguay Deputy Freeman L. Louttit A. Davey S. Miles
Administrator -	L. Hodgson		
Guest -	Ron Leclair – IOP		
Media -	Brian Kelly (Sault Star) James Hopkins (Soo Today)		

3. Territorial Acknowledgement

4. Conflict of Interest Declarations

No conflicts of interest items were declared

5. Presentation from Crime Stoppers

This presentation was deferred to the October Board meeting at Crime Stoppers request.

6. Consent Agenda

MOVED BY: J. Greco
SECONDED BY: M. Bruni

RESOLVED that the Board approve the Consent Agenda items as presented, including:

- Open Agenda – September 24, 2026
- Open Board Meeting Minutes – June 24, 2026
- Special Account Ledger (Auction Account)
- Monthly Overtime (Paid and Banked)
- Monthly Staff Shortage Overtime Costs (5-year Comparison)
- Monthly Staff Shortage Costs
- Monthly Statistical Reports
- Intimate Partner Violence Statistics
- Division Two Statistics
- Bail Compliance Unit Statistics
- Use of Force Report
- Annual Use of Force Report
- Annual Search of Persons Report
- Public Complaints Against police
- Notes of Appreciation
- Chief's Staffing, Deployment and Secondary Activities Report

CARRIED

7. Building Assessment – Chief Duguay

The Chief advised that a new building needs assessment is required, as the last assessment was completed approximately ten years ago. Several items identified in the previous assessment are approaching the end of their useful life and may require repair or replacement. The Chief confirmed that funding for the assessment has been included in the budget and that the Service will issue a Request for Proposal (RFP) to have a new assessment completed. The Chair noted that the Board members recently toured the facility and identified several significant concerns regarding the condition

of the building, particularly relating to health and safety and security. It was further noted that the original building dates back to the 1960s and has undergone several additions over the years. Concerns were also raised regarding water damage associated with snow accumulation. The Chief indicated that completing a comprehensive building needs assessment is the first step in identifying and addressing these concerns.

8. Chief's Advisory Committee Status Update – Chief Duguay

The Chief advised that approximately 30 applications had been received for the Chief's Advisory Committee and that the list has been narrowed to 8 to 10 candidates, whom the Chief intends to meet with over the next few weeks. Once the committee has been established, meetings will be held on a quarterly basis. The Chief anticipates that the committee will have held its first meeting by January.

9. Governance By-Law 68 (2026 – 31)

Mayor Shoemaker went over the list of suggestions for changes to the Governance By-Law and all were agreed to by the Board.

MOVED BY: A. Williams
SECONDED BY: M. Shoemaker

RESOLVED that the Board approve the updated Governance By-Law 68 with the requested updates as suggested by Mayor Shoemaker.

CARRIED

10. New Business

Lincoln advised that, in collaboration with the Chief, the Service has developed its first public survey to gather feedback on how information is shared with the community and whether the public feels that communication from the Service is effective and accessible. The survey will be conducted using the ThoughtExchange platform allowing members of the public to provide their input. The Service hopes to use the feedback to assess and improve its communication practices in advance of the development of the next Strategic Plan.

Chief Duguay provided an update on the IOP audit. It was noted that the Service has completed and submitted its portion of the audit, which involved a substantial amount of work. The Service has fulfilled its responsibilities with respect to the submission.

11. Motion to Move to Closed

MOVED BY: M. Bruni
SECONDED BY: A. Williams

RESOLVED that the Board agree to adjourn the open portion of its meeting and move to closed to discuss confidential matters, pursuant to Section 44 (a) through (l) of the *Community Safety and Policing Act*, including, but not limited to, subject matter related to potential litigation, human resources matters and legal matters that are subject to solicitor-client privilege.

CARRIED

12. Matters Arising From Closed (2026 – 32)

2027 Budget

Finance Manager Angela Davey provided an overview of the proposed budget, advising that it currently reflects an increase of 7.71% pending final salary and benefit figures from the City. She noted that the budget includes increased revenues from various grants and funding agreements, which will help offset some of the anticipated expenditures. Key factors contributing to the increase include salary adjustments associated with the new collective agreement year, expansion of the Marine Unit, and rising operational costs related to vehicles, training and information technology. The proposed budget also includes an increase in authorized officer strength from the current 163 officers to 173., with funding offsets available for several of these positions. This includes three additional officers for the Downtown Unit, bringing the total complement for the Downtown Division to 17 officers, as well as four officers for the Marine Unit. It was noted that the expansion of the Marine Unit is intended to address policing responsibilities under the Community Safety and Policing Act (CSPA) which requires the police service of jurisdiction to provide policing services on

waterways within its area responsibility. For comparison, Angela advised that the previous year's budget reflected an increase of 10.64%.

MOVED BY: A. Williams
SECONDED BY: J. Greco

RESOLVED that the Police Service Board approve the 2027 budget as presented September 24, 2026, in the amount of $47,339,954.00, representing an increase of 7.71% over the 2026 budget, subject to finalization of salary and benefit costs; and further, that the final budget amount and resulting percentage increase be adjusted to reflect the confirmed salary and benefit costs without required further Board approval, provided no other changes are made to the approved budget.

CARRIED

13. Next Meeting Date – October 29th, 2026 @ 1:00

14. Adjournment

MOVED BY: M. Shoemaker
SECONDED BY: M. Bruni

RESOLVED that the meeting is adjourned at 2:38 p.m.

CARRIED

These minutes were approved at the October 29th, 2026 open meeting.