Open Board Meeting Agenda

October 29, 2026 – 1:00 p.m.

Police Service Boardroom

(Virtual Option Provided Upon Request – Public Portion of this meeting is recorded)

1. Call to Order

The meeting was called to order by Chair Kenny at _____ p.m.

2. Roll Call

Members –	N. Kenny	**Staff –**	Chief Duguay
	A. Williams		Deputy Freeman
	M. Shoemaker		L. Louttit
	M. Bruni		A. Davey
	J. Greco		S. Miles
Administrator -	L. Hodgson		

3. Territorial Acknowledgement

We would like to begin by acknowledging that we are in the Robinson-Huron Treaty territory and that the land on which we are gathered is the traditional territory of the Anishinaabek, specifically Garden River First Nation (Ketegaunseebee) and Batchewana First Nation (Obaajiwan Anishinaabek), as well as Metis Peoples. We recognize our shared responsibility to care for these lands, waters, and the people who have stewarded them since time immemorial.

4. Conflict of Interest Declarations

5. Presentation from Crime Stoppers – Chair Michael Goodship

6. Consent Agenda

MOVED BY:
SECONDED BY:

RESOLVED that the Board approve the Consent Agenda items as presented, including:

- Open Agenda – October 29, 2026
- Open Board Meeting Minutes – September 24, 2026
- Special Account Ledger (Auction Account)
- Monthly Overtime (Paid and Banked)
- Monthly Staff Shortage Overtime Costs (5-year Comparison)
- Monthly Staff Shortage Costs
- Court Time Costing Comparison
- Monthly Statistical Reports
- Division Two Statistics
- Bail Compliance Unit Statistics
- Use of Force Report
- Public Complaints Against police
- Notes of Appreciation
- Chief's Staffing, Deployment and Secondary Activities Report

7. Third Quarter Finance Update – Finance Manager Angela Davey

8. New Rideshare Company – Intodash Inc.

MOVED BY:
SECONDED BY:

RESOLVED that the Board approve INTODASH INC. as a rideshare business Class B, provided that all the required documentation and insurance is submitted and any other documents that may also be required by City Legal in accordance with By-Law 2011-161 Schedule B.

9. Change of Ownership – Accident Support Services International LTD

MOVED BY:

SECONDED BY:

RESOLVED that under Section 4, paragraph a (iii) and Section J, paragraph 3 of the Operating Agreement, the Board grants consent to Accident Support Services International LTD to change ownership and Chair Kenny will sign the Letter of Consent as requested.

10. New Business

11. Motion to Move to Closed

MOVED BY:
SECONDED BY:

RESOLVED that the Board agree to adjourn the open portion of its meeting and move to closed to discuss confidential matters, pursuant to Section 44 (a) through (l) of the *Community Safety and Policing Act*, including, but not limited to, subject matter related to potential litigation, human resources matters and legal matters that are subject to solicitor-client privilege.

12. Matters Arising From Closed

13. Next Meeting Date – November 26, 2026 @ 1:00

14. Adjournment

MOVED BY:
SECONDED BY:

RESOLVED that the meeting is adjourned at _____ p.m.

Open Board Meeting Minutes

September 24, 2026 – 1:00 p.m.

Police Service Boardroom

(Virtual Option Provided Upon Request – Public Portion of this meeting is recorded)

1. Call to Order

The meeting was called to order by Chair Kenny at 1:03 p.m.

2. Roll Call

Members –	N. Kenny A. Williams M. Shoemaker M. Bruni J. Greco	**Staff –**	Chief Duguay Deputy Freeman L. Louttit A. Davey S. Miles
Administrator -	L. Hodgson		
Guest -	Ron Leclair – IOP		
Media -	Brian Kelly (Sault Star) James Hopkins (Soo Today)		

3. Territorial Acknowledgement

4. Conflict of Interest Declarations

No conflicts of interest items were declared

5. Presentation from Crime Stoppers

This presentation was deferred to the October Board meeting at Crime Stoppers request.

6. Consent Agenda

MOVED BY: J. Greco
SECONDED BY: M. Bruni

RESOLVED that the Board approve the Consent Agenda items as presented, including:

- Open Agenda – September 24, 2026
- Open Board Meeting Minutes – June 24, 2026
- Special Account Ledger (Auction Account)
- Monthly Overtime (Paid and Banked)
- Monthly Staff Shortage Overtime Costs (5-year Comparison)
- Monthly Staff Shortage Costs
- Monthly Statistical Reports
- Intimate Partner Violence Statistics
- Division Two Statistics
- Bail Compliance Unit Statistics
- Use of Force Report
- Annual Use of Force Report
- Annual Search of Persons Report
- Public Complaints Against police
- Notes of Appreciation
- Chief's Staffing, Deployment and Secondary Activities Report

CARRIED

7. Building Assessment – Chief Duguay

The Chief advised that a new building needs assessment is required, as the last assessment was completed approximately ten years ago. Several items identified in the previous assessment are approaching the end of their useful life and may require repair or replacement. The Chief confirmed that funding for the assessment has been included in the budget and that the Service will issue a Request for Proposal (RFP) to have a new assessment completed. The Chair noted that the Board members recently toured the facility and identified several significant concerns regarding the condition

of the building, particularly relating to health and safety and security. It was further noted that the original building dates back to the 1960s and has undergone several additions over the years. Concerns were also raised regarding water damage associated with snow accumulation. The Chief indicated that completing a comprehensive building needs assessment is the first step in identifying and addressing these concerns.

8. Chief's Advisory Committee Status Update – Chief Duguay

The Chief advised that approximately 30 applications had been received for the Chief's Advisory Committee and that the list has been narrowed to 8 to 10 candidates, whom the Chief intends to meet with over the next few weeks. Once the committee has been established, meetings will be held on a quarterly basis. The Chief anticipates that the committee will have held its first meeting by January.

9. Governance By-Law 68 (2026 – 31)

Mayor Shoemaker went over the list of suggestions for changes to the Governance By-Law and all were agreed to by the Board.

MOVED BY: A. Williams
SECONDED BY: M. Shoemaker

RESOLVED that the Board approve the updated Governance By-Law 68 with the requested updates as suggested by Mayor Shoemaker.

CARRIED

10. New Business

Lincoln advised that, in collaboration with the Chief, the Service has developed its first public survey to gather feedback on how information is shared with the community and whether the public feels that communication from the Service is effective and accessible. The survey will be conducted using the ThoughtExchange platform allowing members of the public to provide their input. The Service hopes to use the feedback to assess and improve its communication practices in advance of the development of the next Strategic Plan.

Chief Duguay provided an update on the IOP audit. It was noted that the Service has completed and submitted its portion of the audit, which involved a substantial amount of work. The Service has fulfilled its responsibilities with respect to the submission.

11. Motion to Move to Closed

MOVED BY: M. Bruni
SECONDED BY: A. Williams

RESOLVED that the Board agree to adjourn the open portion of its meeting and move to closed to discuss confidential matters, pursuant to Section 44 (a) through (l) of the *Community Safety and Policing Act*, including, but not limited to, subject matter related to potential litigation, human resources matters and legal matters that are subject to solicitor-client privilege.

CARRIED

12. Matters Arising From Closed (2026 – 32)

2027 Budget

Finance Manager Angela Davey provided an overview of the proposed budget, advising that it currently reflects an increase of 7.71% pending final salary and benefit figures from the City. She noted that the budget includes increased revenues from various grants and funding agreements, which will help offset some of the anticipated expenditures. Key factors contributing to the increase include salary adjustments associated with the new collective agreement year, expansion of the Marine Unit, and rising operational costs related to vehicles, training and information technology. The proposed budget also includes an increase in authorized officer strength from the current 163 officers to 173., with funding offsets available for several of these positions. This includes three additional officers for the Downtown Unit, bringing the total complement for the Downtown Division to 17 officers, as well as four officers for the Marine Unit. It was noted that the expansion of the Marine Unit is intended to address policing responsibilities under the Community Safety and Policing Act (CSPA) which requires the police service of jurisdiction to provide policing services on

waterways within its area responsibility. For comparison, Angela advised that the previous year's budget reflected an increase of 10.64%.

MOVED BY: A. Williams
SECONDED BY: J. Greco

RESOLVED that the Police Service Board approve the 2027 budget as presented September 24, 2026, in the amount of $47,339,954.00, representing an increase of 7.71% over the 2026 budget, subject to finalization of salary and benefit costs; and further, that the final budget amount and resulting percentage increase be adjusted to reflect the confirmed salary and benefit costs without required further Board approval, provided no other changes are made to the approved budget.

CARRIED

13. Next Meeting Date – October 29th, 2026 @ 1:00

14. Adjournment

MOVED BY: M. Shoemaker
SECONDED BY: M. Bruni

RESOLVED that the meeting is adjourned at 2:38 p.m.

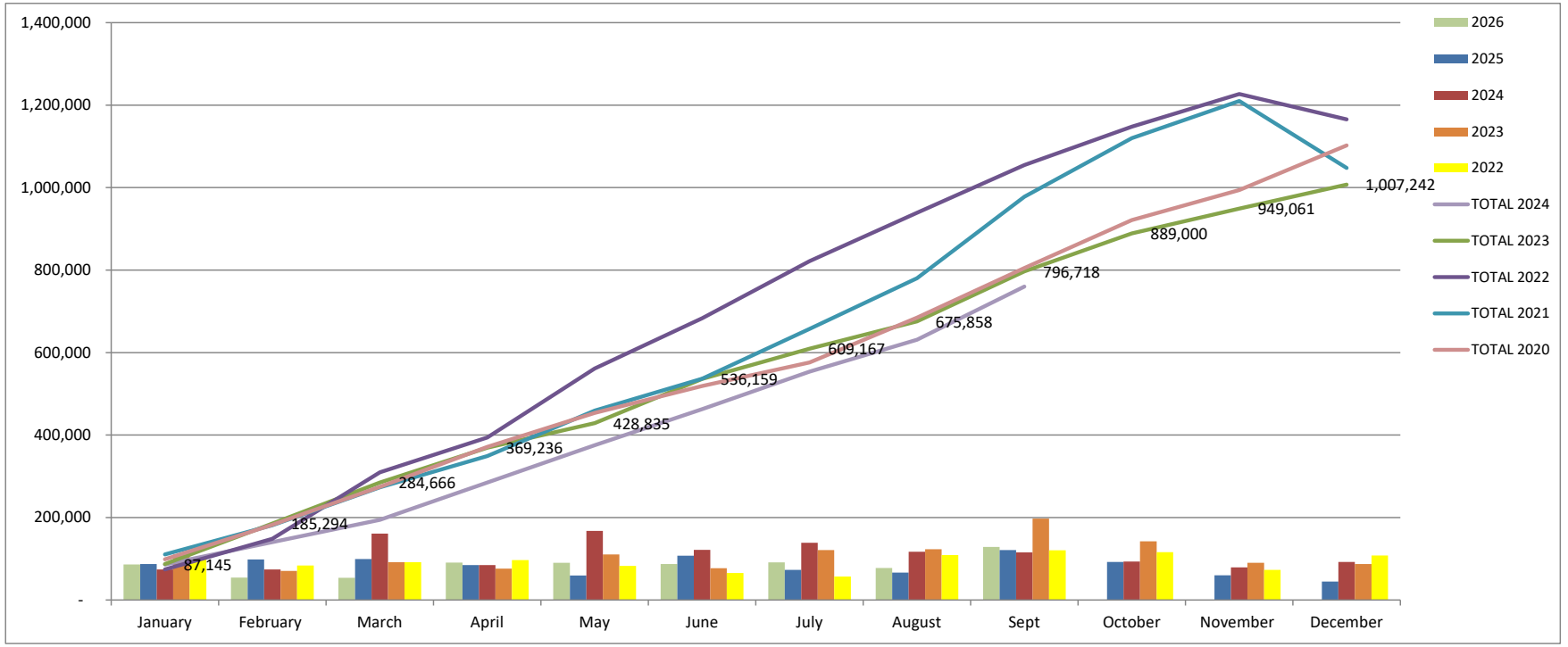
CARRIED



BOARD ACCOUNT LEDGER 2026

DATE	PARTICULARS	Increase	Decrease	BALANCE
31-Dec-25	Opening balance			73,991.77
31-Jan-25	Account interest	31.42		74,023.19
19-Feb-26	Reimbursement to SSMPA re: Resolution 2026-10		1,333.40	72,689.79
28-Feb-26	Account interest	28.32		72,718.11
12-Mar-26	Board office renovations		4,514.87	68,203.24
31-Mar-26	Account interest	30.88		68,234.12
30-Apr-26	Account interest	28.47		68,262.59
28-May-26	Donation - Walk forAlzheimers		500.00	67,762.59
29-May-26	Deposit - updated	6,595.28		74,357.87
29-May-26	Deposit	7,180.00		81,537.87
29-May-26	Deposit - updated for CDN funds	183.60		81,721.47
31-May-26	Account interest	29.56		81,751.03
30-Jun-26	Account interest	33.60		81,784.63
31-Jul-26	Account interest	34.73		81,819.36
31-Jul-26	Reimbursement to SSMPA re: Resolutions 2026-???		8,136.00	73,683.36
31-Aug-26	Account interest	31.96		73,715.32
30-Sep-26	Account interest	30.29		73,745.61
	CHEQUING ACCOUNT			73,745.61
	AUCTION ACCOUNT			7,306.87
	INVESTMENTS:			
	EDWARD JONES INVESTMENT - updated for value at 6/30/26			$ 47,364.84
	NCU MEMBERSHIP AND PATRONAGE SHARES			$ 113.00
	NCU TERM DEPOSIT (3 years) - matures October 24, 2027			$ 45,492.72
	GRAND TOTAL			$ 174,023.04

2026 TOTAL MONTHLY OVERTIME COSTS
5 year Comparison
(PAID AND BANKED)



	2026	2025	2024	2023	2022
January	85,988	87,145	74,137	110,523	98,658
February	54,444	98,149	74,258	70,687	83,768
March	54,021	99,372	161,088	91,983	91,992
April	90,541	84,570	84,696	75,901	96,629
May	90,246	59,599	167,387	110,219	82,430
June	87,444	107,324	121,448	77,073	65,535
July	91,273	73,007	138,706	120,850	56,875
August	77,408	66,691	117,151	123,064	108,763
Sept	128,633	120,860	115,684	197,492	120,322
October		92,282	93,139	142,094	116,089
November		60,061	79,263	90,129	73,207
December		44,660	92,167	87,246	108,031

Running Total

	2026	2025	2024	2023	2022
January	85,988	87,145	74,137	110,523	98,658
February	140,432	185,294	148,395	181,210	182,426
March	194,454	284,666	309,483	273,193	274,418
April	284,995	369,236	394,179	349,094	371,047
May	375,241	428,835	561,565	459,313	453,476
June	462,685	536,159	683,013	536,386	519,011
July	553,958	609,167	821,720	657,236	575,886
August	631,366	675,858	938,871	780,300	684,649
Sept	759,999	796,718	1,054,555	977,792	804,971
October		889,000	1,147,694	1,119,886	921,060
November		949,061	1,226,957	1,210,015	994,267
TOTALS**		1,007,242	1,165,388	1,047,571	1,102,298

NOTE: January 2023 has been revised to remove Dynamic Patrol funded by CSP grant

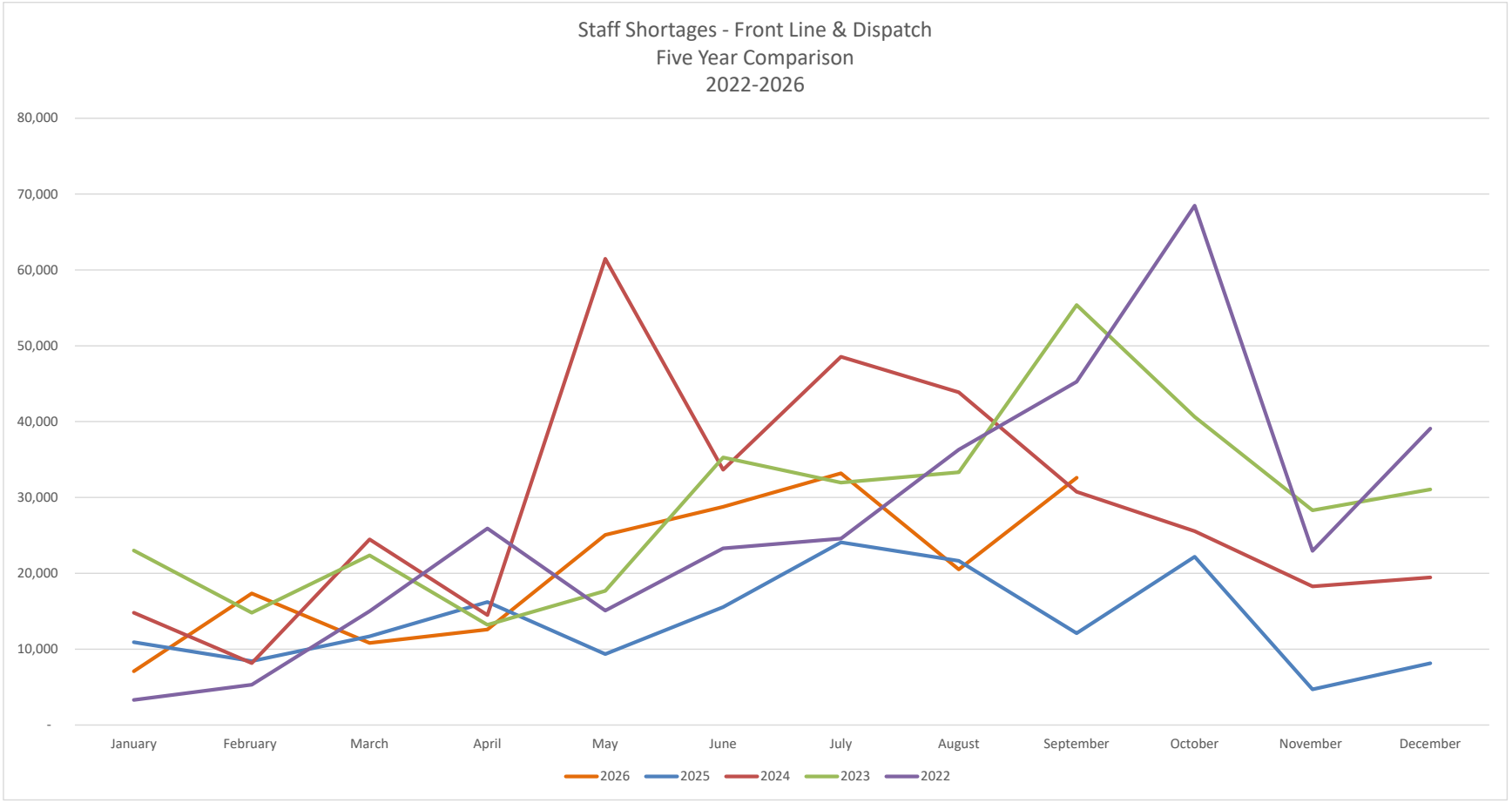
NOTE: Sept 2023 includes a homicide and 4 other major cases

NOTE: March 2024 - Project Teal only $10K covered by CISO funding - these #'s reflect excess amount

** Total adjusted for any late entries throughout the year

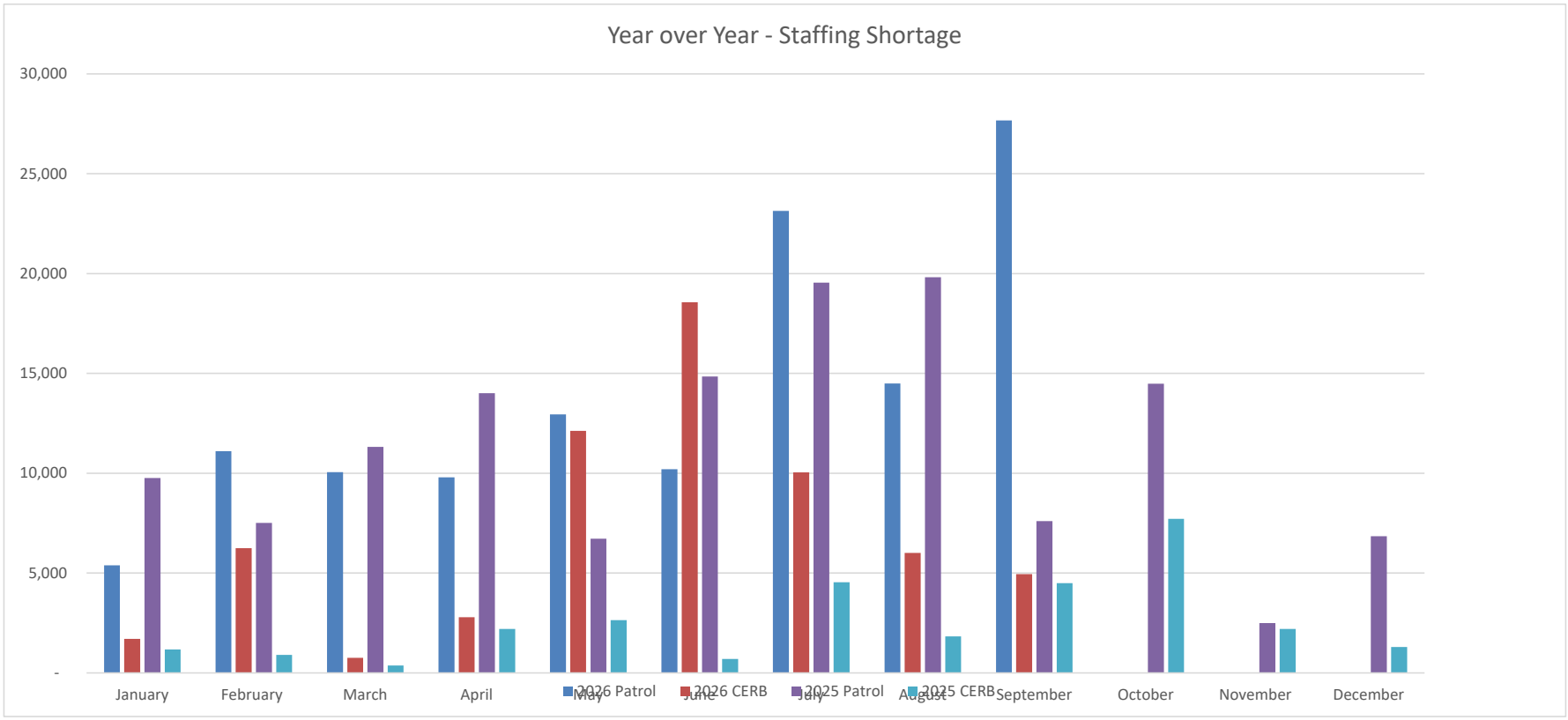
5 YEAR MONTHLY STAFF SHORTAGE OVERTIME COSTS

	2026	2025	2024	2023	2022
January	7,089	10,931	14,796	23,006	3,308
February	17,351	8,422	8,162	14,798	5,320
March	10,819	11,700	24,489	22,364	15,017
April	12,585	16,217	14,505	13,212	25,928
May	25,071	9,361	61,472	17,684	15,083
June	28,766	15,540	33,671	35,285	23,292
July	33,192	24,087	48,550	31,950	24,586
August	20,507	21,647	43,882	33,318	36,309
September	32,608	12,096	30,745	55,375	45,250
October		22,196	25,548	40,618	68,476
November		4,703	18,277	28,318	22,947
December		8,144	19,461	31,071	39,096
TOTAL	187,988	165,044	343,558	346,997	324,612



2026 MONTHLY STAFF SHORTAGE OVERTIME COSTS

	2026 Patrol	2026 CERB	2025 Patrol	2025 CERB
January	5,387	1,702	9,756	1,175
February	11,105	6,245	7,517	905
March	10,057	761	11,325	375
April	9,799	2,786	14,008	2,208
May	12,947	12,124	6,718	2,643
June	10,201	18,565	14,845	695
July	23,145	10,047	19,544	4,543
August	14,500	6,007	19,818	1,829
September	27,665	4,943	7,599	4,497
October			14,484	7,712
November			2,500	2,203
December			6,851	1,293
TOTAL	124,806	63,180	134,965	30,078



Sault Ste. Marie POLICE

2025 - 2026 COURT TIME COSTING COMPARISON
(OCTOBER 1, 2025 - SEPTEMBER 30, 2026)

COST CENTRE	2026 BUDGET	DRAFT Q4 Cost Jul 1 - Sept 30	YTD Cost 2026	YTD Cost 2025	YTD Cost 2024
EXECUTIVE SERVICES	-	-	303	896	-
SUPPORT SERVICES	-	347	1,775	543	-
PATROL SERVICES	95,000	12,326	84,196	56,573	79,593
INVESTIGATION SERVICES	40,000	5,968	36,988	18,886	26,044
COMMUNITY SERVICES	-	-	-	-	-
	135,000	18,641	123,262	76,898	105,637

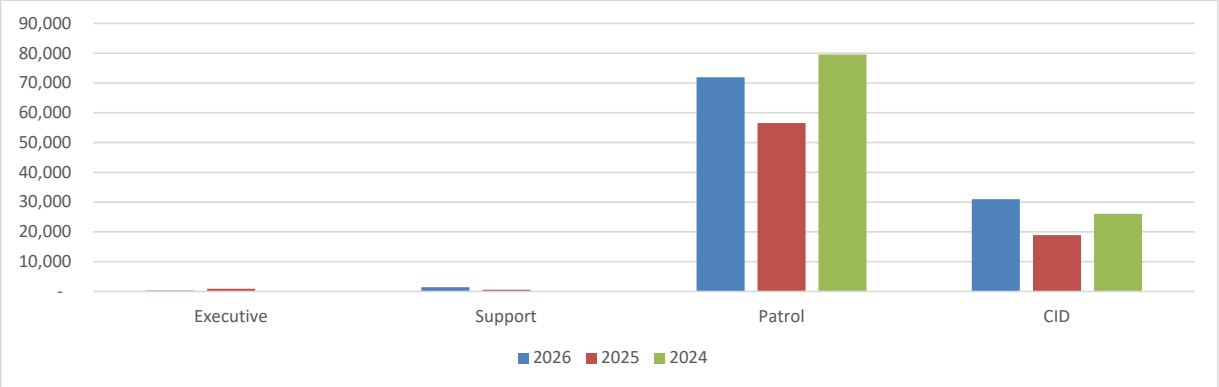
Difference from budgeted amount **$ 11,738**
% budget remaining **8.69%**
% of budget year remaining 0.00%

ITEMS NOTED:

Accused - Lewis Q1 cost	$5,299.90	11 paid appearances
Accused - Leizert Q1 cost	$3,509.21	7 paid appearances
Accused - Jones Q2 cost	$8,629.45	17 paid appearances

Year over year stats:	2025-2026	2024-2025	Increase
Total appearances	374	266	41%
Late cancellations*	71	31	129%
Total paid court hours	2618.78	2010.38	30%
Paid hours on late cancellations	370.5	185.5	100%
# of employees that testified	72	60	20%

*Majority of late cancellations were for Patrol officers (51 current year vs. 18 prior year)



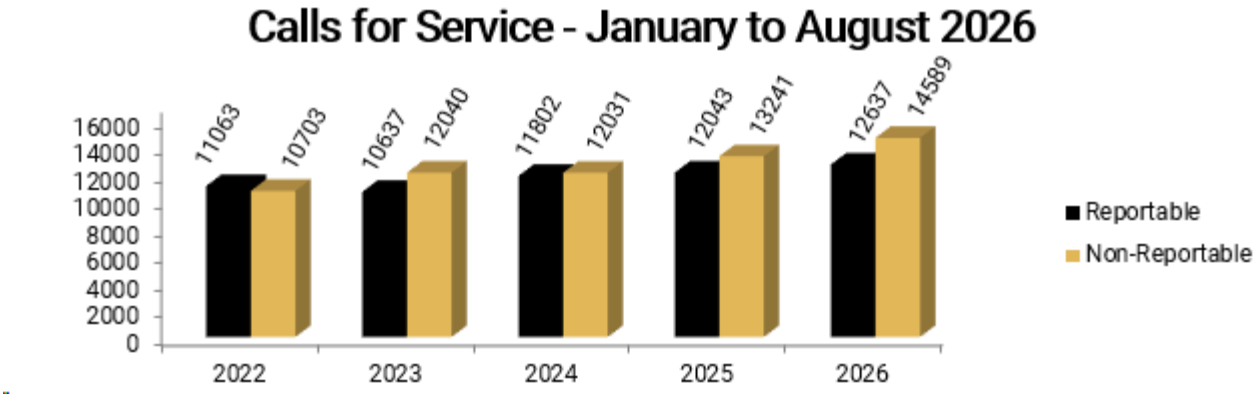
A.E. Davey, CPA, CA, PCP, CMCP
Manager, Finance Services
21-Oct-26

Sault Ste. Marie POLICE

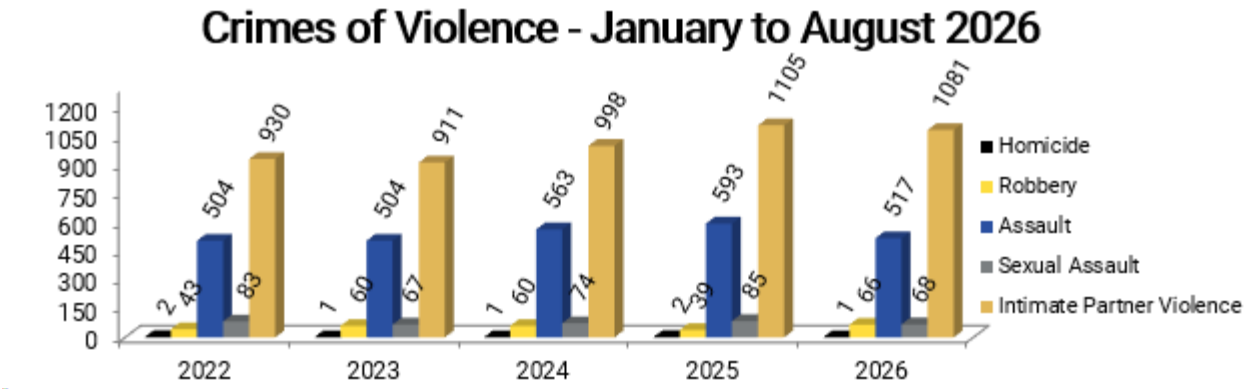
Year to Date Statistical Report

Comparisons for the Month of: August

Calls for Service	2022	2023	2024	2025	2026	% Difference 2025 -2026
Reportable	11063	10637	11802	12043	12637	4.9%
Non-Reportable	10703	12040	12031	13241	14589	10.2%
Total	21766	22677	23833	25284	27226	7.7%



Crimes of Violence						
Homicide	2	1	1	2	1	-50.0%
Robbery	43	60	60	39	66	69.2%
Assault	504	504	563	593	517	-12.8%
Sexual Assault	83	67	74	85	68	-20.0%
Intimate Partner Violence*	930	911	998	1105	1081	-2.2%

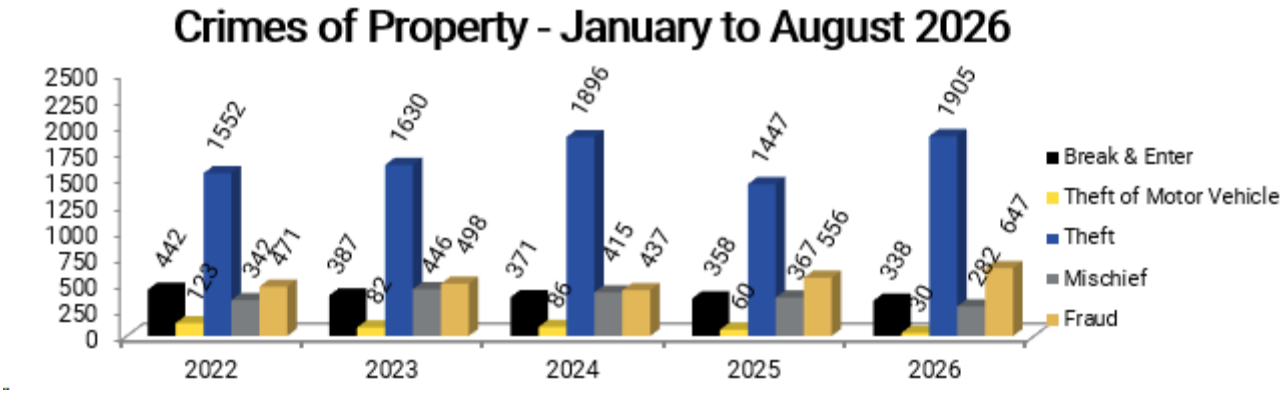


Sault Ste. Marie POLICE

Year to Date Statistical Report

Comparisons for the Month of: August

Crimes of Property	2022	2023	2024	2025	2026	% Difference 2025 -2026
Break & Enter Total	442	387	371	358	338	-5.6%
~Business	65	84	105	74	88	18.9%
~Residence	336	273	229	240	210	-12.5%
~Other	41	30	37	44	40	-9.1%
Attempt Break & Enter**	46	34	21	35	33	-5.7%
Attempt ~ Business	-	-	9	10	6	-40.0%
Attempt ~ Residence	-	-	8	19	24	26.3%
Attempt ~ Other	-	-	2	6	3	-50.0%
Theft of Motor Vehicle	123	82	86	60	30	-50.0%
Attempt Theft of Motor Vehicle**	6	2	1	6	2	-66.7%
Theft	1552	1630	1896	1447	1905	31.7%
Shoplifting^	497	713	1056	723	1011	39.8%
Theft from Motor Vehicle^	577	430	394	359	492	37.0%
Mischief	342	446	415	367	282	-23.2%
Fraud	471	498	437	556	647	16.4%

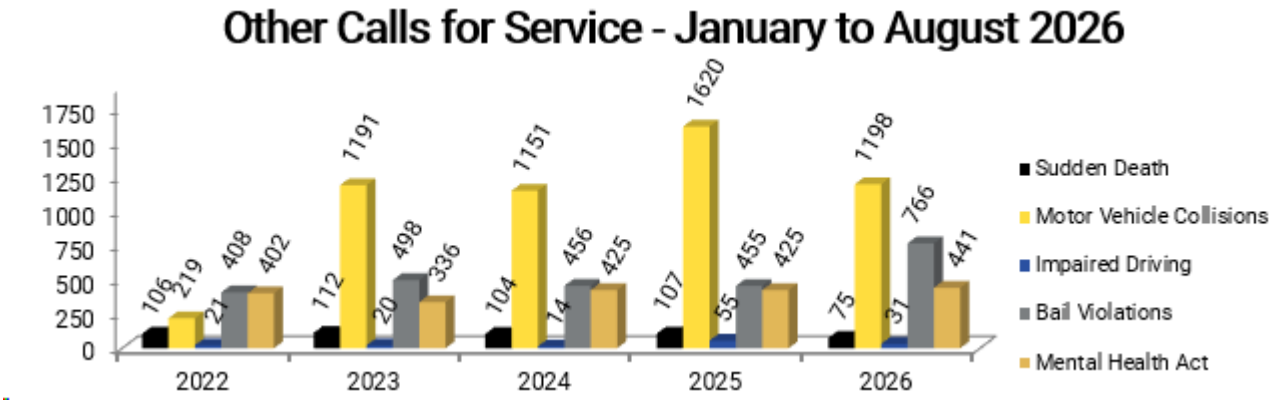


Sault Ste. Marie POLICE

Year to Date Statistical Report

Comparisons for the Month of: August

Others	2022	2023	2024	2025	2026	% Difference 2025 -2026
Sudden Death	106	112	104	107	75	-29.9%
Motor Vehicle Collisions	1179	1191	1151	1620	1198	-26.0%
~Fatalities	1	1	2	2	3	50.0%
~Injuries	119	109	96	118	96	-18.6%
Impaired Driving	21	20	14	55	31	-43.6%
Bail Violations	408	498	456	455	766	68.4%
Mental Health Act	402	336	425	425	441	3.8%



*Portions may be contained in Assaults

**Totals included in primary classification

^Portions may be contained in Thefts

NOTE: Statistical classification revisions cause figures to change perpetually.

Prepared by: Statistical Analysis Unit

Approved by: Brent Duguay Chief of Police

Date: 13-Oct-26

Sault Ste. Marie POLICE

Zone Statistics

Incidents for the Month of: August 2026

Incident Type	Prince Township	Year to Date
Animal:	0	0
Assault:	0	1
Break and Enter:	0	2
Drugs:	0	1
Intimate Partner Violence:	0	2
False Alarm:	0	0
Fire/Fire Alarm:	0	0
Missing Person:	0	0
Missing Person Located:	0	0
Motor Vehicle Collisions:	0	8
Municipal By-Laws:	0	0
Neighbour Dispute:	2	3
Noise Complaints:	0	1
Offensive Weapons:	0	0
Other:	3	17
Other Criminal Code:	0	6
Police Assistance:	2	6
Police Information:	0	6
Prevent Breach of Peace:	0	0
Property Damage:	0	0
Property Lost and Found:	0	2
Provincial Statutes:	0	1
Recovered Vehicles:	0	0
Sudden Death:	0	1
Suspicious Persons:	2	4
Theft of Motor Vehicle:	0	0
Theft:	0	1
Towed Vehicle:	0	0
Traffic Complaint:	2	10
Traffic Control:	0	0

Sault Ste. Marie POLICE

Zone Statistics

Incidents for the Month of: August 2026

Incident Type	Prince Township	Year to Date
Traffic Enforcement:	0	10
Trouble with Youth:	0	0
Unwanted Person:	0	1
Warrant:	0	0
Total:	11	83

*Figures are included in the Monthly Statistical Report

**Portions may be included in the Monthly Statistical Report

NOTE: Classification revisions cause figures to change perpetually

Prepared by: Statistical Analysis Unit

Approved by: Brent Duguay, Chief of Police

Date: 13-Oct-26

Sault Ste. Marie POLICE

BOARD REPORT

ACTION: FOR INFORMATION	DATE: October 29, 2026
PUBLIC AGENDA SUBJECT: Division 2 Statistics – September 2026	
Recommended by: K. Findlay Intelligence & Crime Analysis – Statistical Unit	Approved by: B. Duguay Chief of Police

Division 2A Unit Statistics

	January	February	March	April	May	June	July	August	September	Total
Arrests	44	34	57	62	44	52	46	39	30	408
Criminal Code Charges	17	24	76	33	59	65	39	38	45	396
CDSA Charges	3	3	4	1	4	12	3	6	3	39
PON Tickets	86	38	37	9	81	132	78	41	31	533
By-Law Tickets	3	1	2	0	0	2	2	0	1	11
Street Checks	6	2	0	3	8	4	8	2	3	36
Vehicle Checks	28	9	5	5	3	1	3	5	3	62
Property Checks	95	30	37	33	22	20	11	9	12	269
Referrals	11	3	3	3	2	1	0	1	0	24
Meetings Held	4	2	2	0	5	3	2	0	1	19
Foot Patrol	11.5	6.5	18	13	9	17	18	18.5	3.5	115
Bike Patrol	0	0	0	0	0	30	0	0	0	30
Marine Patrol	0	0	0	0	0	0	0	0	0	0

Sault Ste. Marie POLICE

BOARD REPORT

ACTION: FOR INFORMATION	DATE: October 29, 2026
PUBLIC AGENDA SUBJECT: Bail Compliance Unit Statistics	
Recommended by: K. Findlay Intelligence & Crime Analysis – Statistical Unit	Approved by: B. Duguay Chief of Police

Bail Compliance Unit Statistics

	January	February	March	April	May	June	July	August	September	Total
Arrests	12	5	4	5	12	6	9	0	9	62
Charges	42	16	17	45	112	39	52	19	37	379
Compliance Checks	14	7	13	8	18	17	19	11	8	115
Surveillance Hours	29	53	18	28	32.5	43	22.75	14.5	8	248.75

Sault Ste. Marie POLICE

SAULT STE. MARIE POLICE SERVICE

BOARD REPORT

ACTION: FOR INFORMATION	DATE: October 29, 2026
PUBLIC AGENDA SUBJECT: Use of Force Reports	
Recommended by: Training Services	Approved by: Brent Duguay Chief of Police

July 2026 Statistics

Year	Incidents	Reports	Year to date Incidents	Year to date Reports
2025	11	20	52	68
2026	1	1	25	38
Variance	-10	-19	-27	-30

August 2026 Statistics

Year	Incidents	Reports	Year to date Incidents	Year to date Reports
2025	7	13	61	83
2026	9	12	42	61
Variance	+6	+9	-19	-22

September 2026 Statistics

Year	Incidents	Reports	Year to date Incidents	Year to date Reports
2025	6	8	67	91
2026	4	7	46	68
Variance	-2	-1	-21	-23

USE OF FORCE STATISTICS

Total Incidents and Lethal Force UOF Options

Month	Incidents	Reports	Firearm Pointed	Firearm Drawn	Firearm Discharged	Humane Dispatch
January	3	3	1			
February	3	4	4			
March	9	18	6	2		
April	5	6	5			
May	4	6	3			
June	1	1	1			
July	8	11	6	2		
August	9	12	5	2		
September	4	7	2	1		
October						
November						
December						

Less Lethal UOF Options

Month	CEW Displayed	CEW Deployed	O/C	Impact Weapon	Empty Hands	Canine Bite
January	2					
February	1				3	
March	7	4			4	
April	2	1		1	1	
May	3					
June	1					
July	3				2	
August	8	1				
September	2	2				
October						
November						
December						

***Note:** On some Use of Force reports there was multiple Use of Force options used for those specific incidents (empty hand techniques and Firearm pointed or empty hand techniques and Taser displayed)

Sault Ste. Marie POLICE

BOARD REPORT

ACTION: FOR INFORMATION	DATE: October 29, 2026
PUBLIC AGENDA SUBJECT: Complaints Against Police (LECA)	
Recommended by: W. Freeman Deputy Chief	Approved by: B. Duguay Chief of Police

Since the last board meeting in September 2026, there have been two (2) new complaints. The following is a summary of those complaints:

Law Enforcement Complaint Agency (LECA):

1) The LECA received a complaint regarding the alleged conduct by an unidentified SSMPS Constable. The Complaints Director has determined that the complaint will not proceed to an investigation because, pursuant to sections 153 and 158(1)(d)(ii) of the *Community Safety and Policing Act,* it is not in the public interest to do so. Accordingly, the file is now closed.

2) The LECA received a complaint regarding the alleged conduct of an SSMPS Constable. The Complaints Director has decided that the complaint will not proceed to an investigation because pursuant to s. 158(1)(b) of the *Community Safety and Policing Act,* the complainant is far too removed and not sufficiently connected to the incident which forms the substance of the complaint. Accordingly, the file is now closed.

Public Complaints

- for 2025 at this time was twenty-four (24)
- for 2026 so far is thirty-four (34)

c.c. Inspector D. Rossetto

SAULT STE. MARIE POLICE SERVICE

BOARD REPORT

ACTION: FOR INFORMATION	DATE: October 29, 2026
PUBLIC AGENDA SUBJECT: NOTES OF APPRECIATION	
Approved by: Brent Duguay Chief of Police	

In September a submission was received through the website giving thanks to Cst. Casola, Cst. Makarchuk and a 911 Communicator for doing an excellent job in responding to a call for a lost person.

In September a submission was received through the website praising Cst. Shepley for pulling over a vehicle in a residential area that frequently experiences issues with people travelling at very high speeds. The writer thanked the officer for helping to make their neighbourhood safer.

In September a submission was received through the website describing an event where their family member experienced a serious fall. Cst. Lamming was driving by and witnessed the fall, resulting in him calling EMS and assisting the individual until paramedics arrived. His quick actions, professionalism and kindness were extremely appreciated by the whole family.

SAULT STE. MARIE POLICE SERVICE

BOARD REPORT

ACTION: FOR APPROVAL	DATE: October 29, 2026
PUBLIC AGENDA SUBJECT: Staffing, Deployment and Secondary Activities Report – September 2026	
Prepared by: Tina Caruso, Human Resources Manager Sarah Miles, Executive Assistant	Approved by: Brent Duguay Chief of Police

BACKGROUND:

Section 37 of the *Community Safety and Policing Act* (CSPA) sets out the Board's responsibilities with respect to the provision of adequate and effective police service in the municipality.

More particularly, under Section 37 the Board appoints and accepts resignations and retirements of members of the Service.

RECOMMENDATION:

RESOLVED that the Sault Ste. Marie Police Services Board, in accordance with Second 37(1)(b) of the Community Safety and Policing Act, hereby received notice of the resignations, retirements and advancement in rank of the following members:

ADVANCEMENT IN RANK

Name	Position	Effective Date
M. Foldy	Constable – 2nd Class	September 24, 2026
N. Fowler	Constable – 2nd Class	September 24, 2026
B. Olmstead	Constable – 2nd Class	September 24, 2026
J. Veilleux-See	Constable – 2nd Class	September 24, 2026

RETIREMENT

There were no retirements in the month of September.

RESIGNATION

There were no resignations in the month of September.

NEW HIRE

There were no hires for the month of September.

FULL TIME – COMPLEMENT AS OF SEPTEMBER 30, 2026

	Budgeted		Notes
	Authorized	Actual	Secondment
Sworn	163	165	5

BACKGROUND

In accordance with the CSPA, the Chief of Police is obligated to provide the police service board with a report on all members engaged in secondary employment or activities. This requirement stems from several interrelated statutory provisions:

- Section 89(1) of the CSPA establishes clear restrictions on secondary activities for members of a police service. These restrictions are intended to prevent interference with the performance of duties, conflicts of interest, full-time employment elsewhere, and the misuse of professional advantage. As such, any secondary activity undertaken by a member must be assessed to ensure compliance with these prohibitions.
- Section 38(1)(d) requires the police service board to establish policies specifically regarding the disclosure of secondary activities and the decisions made under section 89. This underscores the board's role in overseeing and guiding the approval process for secondary activities.
- Section 37(1)(h) outlines the duty of the police service board to monitor the Chief of Police's decisions concerning secondary activity restrictions and to review the reports provided by the Chief. This ensures accountability and transparency in how these decisions are made.

Together, these provisions create a statutory framework that both empowers and obligates the Chief of Police to assess, track, and report on all secondary activities undertaken by members of the service. This report is therefore being submitted to fulfil the Chief's responsibility under the Act and to support the board in meeting its governance and oversight duties.

SECONDARY ACTIVITIES – PAID DUTY

Month	Event	Officer	Status & Reasoning
September	Bryan Adams Concert	Prophet Kellar	Approved as per the requirements of the CSPA 89(1) and SSMPS Policy 6.01
	Traffic Control	Shepley	Approved as per the requirements of the CSPA 89(1) and SSMPS Policy 6.01
	Traffic Control	Lamming	Approved as per the requirements of the CSPA 89(1) and SSMPS Policy 6.01
	Traffic Control	Shepley	Approved as per the requirements of the CSPA 89(1) and SSMPS Policy 6.01
	Traffic Control	Jangra	Approved as per the requirements of the CSPA 89(1) and SSMPS Policy 6.01
	High School Football	Vendramin Kellar	Approved as per the requirements of the CSPA 89(1) and SSMPS Policy 6.01
	High School Football	Vendramin Kellar	Approved as per the requirements of the CSPA 89(1) and SSMPS Policy 6.01

	Traffic Control	Olmstead	Approved as per the requirements of the CSPA 89(1) and SSMPS Policy 6.01
	Traffic Control	Creedon	Approved as per the requirements of the CSPA 89(1) and SSMPS Policy 6.01
	Traffic Escort	Conte Pelletier	Approved as per the requirements of the CSPA 89(1) and SSMPS Policy 6.01 Approved as per the requirements of the CSPA 89(1) and SSMPS Policy 6.01
	Traffic Control	Hyrsky	Approved as per the requirements of the CSPA 89(1) and SSMPS Policy 6.01
	Traffic Control	Mazzotta	Approved as per the requirements of the CSPA 89(1) and SSMPS Policy 6.01
	Traffic Escort	Zammit Mazzotta	Approved as per the requirements of the CSPA 89(1) and SSMPS Policy 6.01
	High School Football	Thibodeau Kellar	Approved as per the requirements of the CSPA 89(1) and SSMPS Policy 6.01

APPLICATION FOR VEHICLE FOR HIRE BUSINESS

OWNER/BROKER

APPLICATION FOR: Personal Transportation Provider (PTP) / Rideshare Licence

NAME: HESHAM JABR

ADDRESS: [redacted]

TELEPHONE NUMBER: [redacted]

DATE OF BIRTH: [redacted]

DRIVER'S LICENCE: [redacted]

NAME OF BUSINESS PARTNER: N/A

Note: Attach a separate page with contact information for business partner(s).

Business Information

REGISTERED NAME: INTODASH INC.

ADDRESS: 222 MAIN ST. E., NORTH BAY, ON P1B 1B1

TELEPHONE NUMBER: (705) 482-9009

INSURANCE COMPANY: South Western Insurance / Nordic Insurance Company

AGENT: BrokerLinks / Kennedy Insurance

POLICY NUMBER: [redacted]

EXPIRY DATE: May 1, 2027 / May 1, 2027

AMOUNT OF COVERAGE: $5,000,000

OF VEHICLES: N/A

Vehicles Please provide year and make of vehicles. Attach a separate page for additional vehicles.

N/A

Signed by:

Hesham Jabr

(Signature of Applicant)

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30-09-2026

(Date)

**see instructions on reverse side

Revised: June 21, 2022