



OPEN BOARD MEETING MINUTES

January 28, 2026 – 1:00 p.m.

Police Service Boardroom

(Virtual Option Provided – Public portion of this meeting is recorded)

1. Call to Order

Chair Kenny called the meeting to order at 1:06 p.m.

2. Roll Call

Members –	N. Kenny J. Greco M. Shoemaker A. Williams	Staff –	Chief Duguay Deputy Freeman L. Louttit S. Miles T. Caruso
Regrets:	M. Bruni		
Administrator -	L. Hodgson		
Media:	James Hopkins Brian Kelly		

3. Territorial Acknowledgement

We would like to begin by acknowledging that we are in the Robinson-Huron Treaty territory and that the land on which we are gathered is the traditional territory of the Anishinaabek, specifically Garden River First Nation (Ketegaunseebee) and Batchewana First Nation (Obaajiwon Anishinaabek), as well as Metis Peoples. We recognize our shared responsibility to care for these lands, waters, and the people who have stewarded them since time immemorial.

4. Conflict of Interest Declarations

There were no conflicts of interest declared.

5. Election of Officers

Chair (2026-01)

Chief Duguay took over the meeting for the election of the Board Chair.

MOVED BY: M. Shoemaker
SECONDED BY: J. Greco

RESOLVED that the Board appoints Nuala Kenny as Chair of the Sault Ste. Marie Police Service Board.

CARRIED

The meeting was turned back over to Chair Kenny for the remainder of the elections.

Vice - Chair (2026-02)

MOVED BY: N. Kenny
SECONDED BY: J. Greco

RESOLVED that the Board appoints Amanda Williams as the Vice-Chair of the Sault Ste. Marie Police Service Board.

CARRIED

Community Safety And Policing Act (2026-03)

MOVED BY: N. Kenny
SECONDED BY: J. Greco

RESOLVED that the Board approves Matthew Shoemaker as the Community Safety and Policing Act designated lead for the Sault Ste. Marie Police Service Board.

CARRIED

Finance/Budget Committee – 2 members (2026-04)

MOVED BY: N. Kenny

SECONDED BY: M. Shoemaker

RESOLVED that the Board appoints Amanda Williams & Joe Greco as the representatives on the Finance/Budget Committee for the Sault Ste. Marie Police Service Board.

CARRIED

Negotiating/Grievance Committee – 2 members (2026-05)

MOVED BY: N. Kenny

SECONDED BY: J. Greco

RESOLVED that the Board appoints Matthew Shoemaker & Amanda Williams as the representatives for the Negotiating/Grievance Committee for the Sault Ste. Marie Police Service Board.

CARRIED

Police Facility Planning Committee (2026-06)

MOVED BY: M. Shoemaker

SECONDED BY: A. Williams

RESOLVED that the Board appoints Joe Greco as the representative on the Police Facility Planning Committee for the Sault Ste. Marie Police Service Board.

CARRIED

6. Motion to Accept Open Agenda – January 28, 2026

MOVED BY: M. Shoemaker

SECONDED BY: A. Williams

RESOLVED that the January 28, 2026 open meeting agenda be approved as presented.

CARRIED

7. Motion to Move to Closed

MOVED BY: J. Greco

SECONDED BY: M. Shoemaker

RESOLVED that the Board agree to adjourn the open portion of its meeting and move to closed to discuss confidential matters, pursuant to Section 44 (a) through (l) of the *Community Safety and Policing Act*, including, but not limited to, subject

matter related to potential litigation, human resources matters and legal matters that are subject to solicitor-client privilege.

CARRIED

8. Matters Arising From Closed - None

9. Adoption of Open Board Meeting Minutes – November 19, 2025

MOVED BY: A. Williams
SECONDED BY: M. Shoemaker

RESOLVED that the Open Meeting Minutes of the November 19, 2025 meeting be approved as presented.

CARRIED

10. Adoption of Open Emergent Meeting Minutes – November 26, 2025

MOVED BY: A. Williams
SECOND BY: M. Shoemaker

RESOLVED that the Open Emergent Meeting Minutes of the November 26, 2025 meeting be approved as presented.

CARRIED

11. Adoption of Open Emergent Meeting Minutes – January 8, 2026

MOVED BY: M. Shoemaker
SECONDED BY: A. Williams

RESOLVED that the Open Emergent Meeting Minutes of the January 28, 2026 meeting be approved as presented.

CARRIED

12. Communications & Reports – *Information Only* – Chief Duguay

- a) Special Account Ledger (Auction Account)
- b) Monthly Overtime (Paid and Banked) – November & December
- c) Monthly Staff Shortage Overtime Costs (5 Year Comparison) – November & December
- d) Monthly Staff Shortage Costs – November & December
- e) Statistical Reports – October & November
- f) Division Two Statistics
- g) Bail Compliance Unit Statistics

- h) IPV Statistics
- i) Use of Force Report
- j) Public Complaints Against Police
- k) Notes of Appreciation

All reports were accepted as presented for information purposes only.

13. Staffing, Deployment and Secondary Activities Update – Chief Duguay

MOVED BY: J. Greco
SECONDED BY: A. Williams

RESOLVED that the Sault Ste. Marie Police Service Board, in accordance with Section 37(1)(b) of the Community Safety and Policing Act, hereby receives notice of the resignations, retirements and hires as presented in the May Staffing, Deployment and Secondary Activities report.

CARRIED

14. 35th Annual Police Employment Conference – Feb 24 & 25, 2026 in Toronto (2026 – 11)

MOVED BY: M. Shoemaker
SECONDED BY: A. Williams

RESOLVED that the Board approves Lisa Hodgson and Nuala Kenny to attend the 35th Annual Police Employment Conference.

CARRIED

15. Signing Authority for Board Financials – Edward Jones Account (2026 – 07 and 2026 – 08)

MOVED BY: J. Greco
SECONDED BY: A. Williams

RESOLVED that the Board appoints A. Davey, L. Hodgson, B. Duguay and B. Freeman as signing authorities on the Sault Ste. Marie Police Service Edward Jones Investment accounts.

CARRIED

MOVED BY: J. Greco
SECONDED BY: A. Williams

RESOLVED that the Board remove Hugh Stevenson, Lisa Vezeau-Allen and Robert MacLachlan from signing authority on the Sault Ste. Marie Police Service Board Edward Jones Investment accounts.

CARRIED

16. Signing Authority for Board Financials – Northern Credit Union Accounts
(2026 – 09)

MOVED BY: A. Williams
SECONDED BY: M. Shoemaker

RESOLVED that the Board appoints A. Davey, L. Hodgson, B. Duguay and B. Freeman as signing Authorities on the Sault Ste. Marie Police Service Board Northern Credit Union Accounts.

CARRIED

17. Request for Letters of Support – Zone 1A Request
(2026 – 13)

MOVED BY: M. Shoemaker
SECONDED BY: J. Greco

RESOLVED that the Board will send letters of support for the opposition of the closing of Cecil Facer, the Provincial Bail Notification Program and the Prescription Diversion Project.

CARRIED

18. Board Email Options and Costs – Report from M. Andrews

The Chief reviewed the three options with the Board and it was given direction to move forward with option #3.

19. February Meeting Conflict – Meeting to be cancelled

20. New Business - None

21. Next Meeting Date – March 25, 2026

22. Addendum – Rideshare Application – UCAB (Soo-ber)
(2026 – 12)

MOVED BY: J. Greco
SECONDED BY: M. Shoemaker

RESOLVED that the Board approve Soo-Ber (UCAB) as a rideshare business Class B, provided that all the required documentation and insurance is submitted and any other documents that may also be required by City Legal in accordance with By-Law 2011-161 Schedule B.

CARRIED

23. Adjournment – Time: 3:47 p.m.

MOVED BY: J. Greco
SECONDED BY: A. Williams

RESOLVED that the meeting is now adjourned.

CARRIED

These minutes were approved by resolution at the March 25, 2025 meeting.