



Sault Ste. Marie POLICE

APPLICATION TO REMOVE & DESTROY FINGERPRINTS

I, _____ date of birth: _____
would request that my fingerprints and photo on file with the Sault Ste. Marie Police Service be removed and destroyed. The charges against me were:

- a) WITHDRAWN
- b) DISMISSED

Note: It is the policy of the Sault Ste. Marie Police Service to wait 30 days after the last court appearance before the local fingerprints and photograph(s) can be destroyed. A request letter will also be forwarded to the Royal Canadian Mounted Police in Ottawa, Ontario.

- c) ABSOLUTE DISCHARGE received before July 24, 1992
(1 year waiting period after last court date)
- d) CONDITIONAL DISCHARGE received before July 24, 1992
(3 year waiting period after last court date)

Note: If you have a criminal conviction, you must apply for a record suspension to have convictions removed from your record. Record Suspension - Canada.ca

APPLICANT INFORMATION

Please print:

Full Name: _____

Address (including postal code): _____

Telephone Number: _____

Email Address: _____

Last Court Date: _____

Incident Number: _____

Charge(s): _____

_____ Date

_____ Signature

INTERNAL USE ONLY:

Initials

YES	NO	Are any of the charges included on Appendix O of the LEARN Guideline for Police Record Check?
YES	NO	Need for Exceptional Disclosure review?
YES	NO	Request to be forwarded to RCMP?