



Sault Ste. Marie
POLICE

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RE: Police Record Checks (Vulnerable Sector)

The Sault Ste. Marie Police Service provides Police Record Checks to residents of Sault Ste. Marie and Prince Township. There are three types of Police Record Checks:

- 1) Criminal Record Check (CRC)
- 2) Criminal Record and Judicial Matters Check (CRJM)
- 3) Vulnerable Sector Check (VSC)

Record checks are provided according to the requirements of the Legislative Assembly of Ontario's Bill 113, Police Record Check Reform Act, 2015, and the Criminal Records Act (R.S.C., 1985, c. C-47).

Requests for Vulnerable Checks must conform with legal requirements related to Police Record Checks and the Sault Ste. Marie Police Service must ensure the screening of all Police Record Check applicants is applied strictly within the legal definition of a vulnerable person and positions related to trust and/or authority of vulnerable persons.

To reduce any risk or harm to the hiring agency, the applicant, or the Sault Ste. Marie Police Service, we ask any agency requesting a Police Record Check outline (via documentation) how the request satisfies the suitability for said Vulnerable Sector Check within the description of a vulnerable person.

Definition of a vulnerable person includes:

A person, who, because of their age, disability, or other circumstances, whether temporary or permanent,

- (a) is in a position of dependency on others; or
- (b) is otherwise at a higher risk than the general population of being harmed by a person in a position of trust or authority towards them.

The Sault Ste. Marie Police Service would like to clarify contact, repetitious or not, does not constitute a position of trust and authority. Vulnerable Sector Checks are offered on a case-by-case basis. As such, where services are provided and targeted at the vulnerable sector demographic, they must ensure the Police Record Check policy is not a "blanket policy" across their organization.

The Sault Ste. Marie Police Service respectfully reserves the right to screen, look at, and question any Police Record Check application including any request for a Vulnerable Sector Check. This will ensure the request falls within the outlined scope of the Police Record Check and are legitimate and legal requests. Any application deemed to fall outside boundaries will be denied without refund (if applicable).

Thank you.

Information Services