



REGULAR MEETING MINUTES

THURSDAY, SEPTEMBER 28, 2017 – 2:30 P.M.

POLICE SERVICES BOARD ROOM

1. Roll Call

Members – D. Hilsinger, Chair
Mayor C. Provenzano
J. Bruno
Councillor M. Bruni
Rick Webb

Staff – Chief R. Keetch
Deputy S. Sparling
Sarah Miles

2. Call to Order

Chair D. Hilsinger called this meeting to order at 2:35 p.m.

3. Conflict of Interest Declarations

There were no conflicts of interest declared.

4. Questions and Information Arising Out of the Minutes and Not Otherwise on the Agenda

There were no questions or information that arose.

5. Adoption of Minutes – June 29, 2017

MOVED BY: J. Bruno
SECONDED BY: M. Bruni

RESOLVED that the Minutes of the regular meeting, as presented, be hereby approved.
Carried.

6. Motion to Accept Agenda – September 28, 2017

MOVED BY: M. Bruni
SECONDED BY: J. Bruno

RESOLVED that the Agenda of the regular meeting, as presented, be hereby approved.
Carried.

7. Communications & Reports – Information Only

- a) Special Account Ledger (Auction Fund) August 2017
- b) 2017 Monthly Total Overtime Costs (Paid and Banked) – August 2017

The Chief reported there has been an upward trend in overtime costs which is a result of the recent drug initiative, Project Oak and the infant fatality that occurred during the summer. Some of the increase was also anticipated based on the retirement allowance and we must also take into consideration the number of accommodated officers.

- c) 2017 Monthly Staff Shortage Overtime Costs – August 2017
- d) 2017 Monthly Staff Shortage Overtime Costs (Cash and AOT) – August 2017

The Chief explained the staffing shortages are often associated with accommodated officers. We have conducted a review of sick time and absence management and we are working out the costs associated to our staffing model. The Chief advised we would bring a report on this issue to the Board in October. He informed the Board that the Service has reviewed sick time, has met with the City regarding this issue and has discussed potential ways for addressing the issue. The Chief provided the example of an officer with 15 absence events, resulting in the Service having incurred over \$10,000 in overtime costs. The Chief explained that both retirements and resignations are also having an impact on staffing; and while specialty units are highly effective in our policing model, they also take bodies away from the front line and put us closer to compliment. Rick asked if we know how this compares to other police services and the Chief explained that overtime costs are something all services have to be cognizant of but issues like presumptive legislation for PTSD will impact our numbers. The numbers we see for the accommodated officers might be to the higher end but are not drastically out of line. The Deputy provided that we are relatively in line with the City with regards to our sick time and we are in line, if not lower when compared to provincial averages. Our sick time is not excessive compared to other averages.

John asked if the funding received from the ministry for mental health purposes has made an impact. The Chief advised we have a specific partnership with other agencies and the LIHN has provided some funding along with the support we received from our PEM grants.

The Chief also explained there are sometimes factors that have an impact that we have no control over. The provided the example of changes in traffic court and note at one

time traffic court would look at officer schedules and attempt to schedule court for a day shift but since they no longer do that, we ultimately see an increase in overtime. This is a decision made by the courts that we had no input on but ultimately affects us.

- e) Court Time Costing Comparison – October 1-September 30, 2017
- f) Budget Report – ending August 31, 2017

The Chief reported that at this time the 2017 budget is in line with our expectations.

- g) Year to Date Statistical Report – Resubmitted
- h) Monthly and Year to Date Statistical Reports for April, May & June 2017
- i) YCJA Diversion Program – Statistical Report ending August 31, 2017
- j) Provincial Offences Statistics – August 2017
- k) Notes of Appreciation – Report dated September 11, 2017
- l) Use of Force Reports – June, July & August 2017
- m) Public Complaints against Police – Dated September 19, 2017

8. Travel Log

MOVED BY:
SECONDED BY:

RESOLVED that the Board approve the Travel Log report dated September 28, 2017. Carried.

9. Financial Assistance Request – 12th Annual Constable Don Doucet Memorial Golf Tournament

MOVED BY: M. Bruni
SECONDED BY: J. Bruno

RESOLVED that the Board approve the request for financial assistance in the amount of \$500.00. Carried.

10. 2018 BUDGET

The Chief explained the budget is broken down into three specific areas and noted there have been attempts to address the associated costs with policing while still being fiscally responsible. The Chief reviewed how the retirement incentives and civilianized roles have helped to decrease the budget. The Chief noted the various operating expenditures are identified and we are looking at a 0.8% budget reduction for 2018.

Councilor Bruni noted the training budget is down and the Chief advised our significant retirements have resulted in new hires and the majority of that is due to the training of

new hires. The clothing increase is due to safety uniforms and load bearing vests required for our Emergency Services Unit and uniforms that will be required for the upcoming Community Safety Personnel positions. The Chief noted we did not have a surplus to work with this year.

The Mayor provided that he would like to commend the Chief for making the effort to bring the budget in under last year's budget as well as commend the Board for putting the Chief in a position where he was able to do that.

MOVED BY: M. Bruni
SECONDED BY: J. Bruno

RESOLVED that the Board approve the 2018 budget in the amount of \$25,459,139.00. Carried.

11. **For Information: Reappointment of J. Bruno to Sault Ste. Marie Police Services Board**

12. **For Information: Registration for OAPSB 2017 Labour Seminar**

13. **For Information: Notification on the Civilian Forensic Identification Technician**

14. **For Information: Report Fraud Statistics**

Councillor Bruni asked if the police are on top of reports of thefts from vehicles and the Chief clarified that transportation fraud involves incidents like taxi fares and we have worked through this issue with the taxi companies. Councillor Bruni asked if we are doing anything specific with regards to theft from vehicles and the Chief advised people can help to prevent this from happening. We have provided public education on this issue and we tend to look for events and patterns that allow us to assign enforcement initiative or put out further public service announcements.

Rick noted that white collar crime and fraud is serious and prevalent and asked if our police service has the skills to deal with the complexities that come with these types of investigations. The Chief explained that when we receive internal theft complaints that require a forensic audit, we recommend the organization have these conducted. The forensic audit would then become a component of the overall investigation. The Deputy added there can be fraud investigations where we partner with the Ontario Provincial Police but the majority are handled within our service and this is the standard practice across the province.

15. Next Meeting Date

19 October 2017

16. Adjournment – Time: 3:01 p.m.

MOVED BY: J. Bruno
SECONDED BY: R. Webb

That the regular meeting is adjourned and that the Board enter into the caucus meeting.
Carried.