



## **REGULAR MEETING MINUTES**

**THURSDAY, JANUARY 25, 2018 – 2:00 P.M.**

**POLICE SERVICES BOARD ROOM**

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### **1. Roll Call**

**Members** – D. Hilsinger, Chair  
Mayor C. Provenzano  
J. Bruno  
Councillor M. Bruni  
R. Webb

**Staff** – Chief R. Keetch  
Sarah Miles

### **2. Call to Order**

Chair D. Hilsinger called this meeting to order at 2:03 p.m.

### **3. Election of Officers**

#### **CHAIR**

MOVED BY: J. Bruno  
SECONDED BY: M. Bruni

The Board APPOINTED Donna Hilsinger as Chair, Sault Ste. Marie Police Services Board. Carried.

#### **VICE-CHAIR**

MOVED BY: M. Bruni  
SECONDED BY: J. Bruno

The Board APPOINTED Mayor Provenzano as Vice-Chair, Sault Ste. Marie Police Services Board. Carried.

SECRETARY

MOVED BY: J. Bruno  
SECONDED BY: M. Bruni

The Board APPROVES Sarah Miles as Secretary, Sault Ste. Marie Police Services Board. Carried.

FINANCE / BUDGET COMMITTEE:

MOVED BY: R. Webb  
SECONDED BY: M. Bruni

The Board APPOINTED Marchy Bruni and John Bruno to be on the Board's Finance / Budget Committee. Carried.

NEGOTIATING / GRIEVANCE COMMITTEE:

MOVED BY: J. Bruno  
SECONDED BY: M. Bruni

The Board APPOINTED Rick Webb and Mayor Provenzano to be on the Board's Negotiating / Grievance Committee. Carried.

**4. Conflict of Interest Declarations**

There were no conflicts of interest declared.

**5. Questions and Information Arising Out of the Minutes and Not Otherwise on the Agenda**

There were no questions that arose.

**6. Adoption of Minutes – November 30, 2017**

MOVED BY: M. Bruni  
SECONDED BY: J. Bruno

RESOLVED that the Minutes of the regular meeting, as presented, be hereby approved. Carried.

**7. Motion to Accept Agenda – January 25, 2018**

MOVED BY: J. Bruno  
SECONDED BY: R. Webb

RESOLVED that the Agenda of the regular meeting, as presented, be hereby approved.  
Carried.

**8. Communications & Reports – Information Only**

- a) Special Account Ledger (Auction Fund) – December 2017
- b) 2017 Monthly Total Overtime Costs (Paid and Banked) – December 2017

The Chief drew the Board's attention to the increase in overtime for November and December, 2017. He noted that when it is broken down, the manpower shortages are almost double what we saw in 2016. There are several officers currently claiming PTSD and the Chief advised that is a number we anticipate will grow and challenge us in the future. The overtime costs are also impacted by annual leave selection and the specialty units within the Service. The Chief provided a breakdown of the overtime costs for each unit as well as the cost in overtime for the homicide investigation and the infant fatality. John asked what WSIB is saying with regards to officers working and the Chief advised that in many instances, the individual is not actually in the work force. The Chief explained the legislation is presumptive for PTSD but also has a component for cumulative stress. There is one officer being reviewed for PTSD and one for cumulative stress, both are currently out of the work force. The Chief expressed the hope that we would eventually bring them back into the work force but that is a long term strategy. The Chief reiterated this legislation is a new challenge for the organization and a learning process for all. It has been a major component of discussion for Senior Command. John asked why the overtime numbers had been so high in 2014. The Chief advised that when he started, one of the issues identified was the overtime and it was addressed. There was permission from the board to hire additional officers and the overtime was decreased.

- c) 2017 Monthly Staff Shortage Overtime Costs – December 2017
- d) 2017 Monthly Staff Shortage Overtime Costs (Cash and AOT) – December 2017
- e) Monthly and Year to Date Statistical Reports for September 2017

The Chief noted the increase in theft from vehicles and discussed how this is an incident easily prevented by the public. There are statistics to show an increase in accidents and the other trend is related to mental health issues. John asked about tracking wait time for police to attend calls for service involving accidents. The Chief advised we have a service agreement with the Collision Reporting Centre so we do not dispatch to the majority of accidents. We would only dispatch if there is a personal injury, if a traffic hazard is created by the accident or if the involved are adamant they must see an officer. John noted that when there is an accident police do attend, some people experience a long wait time. The Chief advised of the call

priority system that is used. John asked if no longer servicing Prince Township will free up officers to allow for more coverage in the city. The Chief advised that our call volume for Prince Township was minor for our resources and it has an impact on our budget more than anything.

- f) YCJA Diversion Program – Statistical Report ending December 31, 2017
- g) Provincial Offences Statistics – December 2017
- h) Notes of Appreciation – Report dated January 15, 2018
- i) Use of Force Reports – November and December 2017
- j) Public Complaints Against Police – Deferred until next meeting

**9. Travel Log**

MOVED BY: M. Bruni  
SECONDED BY: J. Bruno

RESOLVED that the Board approve the Travel Log report dated January 25, 2018. Carried.

**10. Financial Request Board Fund Pedals for Possibilities**

MOVED BY: J. Bruno  
SECONDED BY: R. Webb

RESOLVED that the Board approve the donation of \$500 to Pedals for Possibilities for the United Way. Carried.

**11. Financial Request Board Fund the Sault Ste. Marie Alzheimer's Walk**

MOVED BY: J. Bruno  
SECONDED BY: R. Webb

RESOLVED that the Board approve the donation of \$500 to the Sault Ste. Marie Alzheimer's Walk. Carried.

**12. Reserve Fund Request**

MOVED BY: J. Bruno  
SECONDED BY: M. Bruni

RESOLVED that the Board approve up to \$69,434.00 to be utilized from the Service's *Contingency Fund* for the training of a new service dog for the Canine Unit. Carried.

**13. For Information: Policing Contract Between the Sault Ste. Marie Police Service and Prince Township**

The Chief noted there was no discussion with Prince Township to allow us to attempt to reduce the cost of our services. The Mayor advised that going forward, this agreement should have been with the Board and not the City. He pointed out there was no opportunity for discussion about a willingness to decrease costs. The Mayor felt the next time this type of opportunity presents itself, there should be ongoing discussion with Prince Township and it should be the Police Services Board that enters into an agreement, as opposed to the City.

**14. For Information: Taxi By-Law Tariff “A” Fee Increase**

The Chief explained the Service is responsible for providing inspections on taxi vehicles; however, we do not have anyone qualified to perform them. The proposal would be to increase the fee and obtain an independent body to administer the taxi inspections. There would be no net profit; the increase would simply offset the cost of the vehicle inspection. The Chief confirmed the vendor we approached for the inspections has agreed to provide them for \$100.00. The Board agreed this matter could move forward to City Council and the Mayor advised the documents could be sent over to the City’s Legal Department.

**15. For Information: Sault Ste. Marie Police Service Financial Contribution to the Algoma Leadership Table**

The Mayor noted that one of the issues frequently heard during the development of the Algoma Leadership Table is that they do not have the human resources to move the project forward and keep everyone on track. The Mayor reiterated the City has committed to half of the funding and has asked the other stakeholders to make a contribution to obtain a Project Manager. It was noted this contribution would come out of the Service’s budget and did not require Board approval.

**16. Next Meeting Date**

February 22, 2018

**17. Adjournment – Time: 2:47 p.m.**

MOVED BY: M. Bruni  
SECONDED BY: R. Webb

That the regular meeting is adjourned and that the Board enter into the caucus meeting. Carried.